

## Student Code of Conduct

### What is expected at COAST?

At COAST Christian School we strive to provide a positive, safe, caring and supportive environment that focuses on the needs and emotional well-being of all students. We provide a stimulating learning environment in which students accept increasing responsibility for their own learning and actions.

Our Student Code of Conduct and Student Welfare practices aim to foster a whole school climate where personal responsibility and self-discipline are developed.

Parents have an obligation to support the school in its efforts to implement the Student Code of Conduct in a fair and consistent manner.

Students, staff and parents have a clear understanding of the School's policies, expectations, rights, responsibilities and rules, all of which reflect the COAST School Rules:

- **WORK HARD**
- **BE KIND**
- **SHOW RESPECT**

Students, teachers and parents all have **rights** and **responsibilities**.

**Rights:** A **right** is something which belongs to you and cannot be taken away by anyone. Other children, teachers and parents have the same rights.

- ✓ **Students** have the right to work, play and learn in a safe, friendly and supportive school environment in which they are able to fully develop their talents, interests and ambitions.
- ✓ **Teachers** have the right to teach in a safe, orderly and co-operative school environment.
- ✓ **Parents** have the right to feel welcome and know their children work, play and learn in a safe, friendly and supportive school environment.

**Responsibilities:** There are some things you should do without being told. Some of these things you do for others and some you do for yourself. These are **responsibilities**.

We expect students at our School to:

- ✓ Demonstrate courtesy and respect for others;
- ✓ Allow others to learn in a positive environment;
- ✓ Respect the property of others;
- ✓ Remain within the safety and security of designated areas;
- ✓ Care for themselves and their school environment;
- ✓ Abide by the School's dress code; and
- ✓ Work, learn and play co-operatively together.

We expect the Principal and staff to:

- ✓ Implement a whole school approach to discipline, including a planned approach for recognising and responding to appropriate and inappropriate behaviour;
- ✓ Model appropriate behaviours;
- ✓ Employ a range of appropriate strategies to manage children's behaviour;
- ✓ Encourage positive, non-discriminatory relationships between all students; and
- ✓ Apply School Rules fairly, reasonably and consistently.

We expect parents and caregivers to:

- ✓ Support the school in its efforts to maintain a safe, productive teaching and learning environment; and
- ✓ Reinforce and clarify children's awareness of the School Rules, consequences, rights and responsibilities.

## **How do we implement the code of conduct?**

To provide a positive, safe, caring and supportive environment that focuses on the needs and emotional well-being of all students the following will be implemented:

- School rules will be clearly established to delineate the expectations of the School and to assist in the management of behavior.
- Consequences for breaching the School Rules will be established and consistently applied. These consequences will be graded in severity. Emphasis will be on children being accountable for their own behavior.
- Each teacher will be responsible for developing classroom rules and strategies consistent with the School's Student Code of Conduct.
- Replacement/casual teachers will be supplied with a copy of the Student Code of Conduct. These teachers will support the program as outlined.
- All members of the School community will be fully informed of the School Rules and the graded consequences which will apply. At the start of each year, or upon commencement during a year, this information will be provided to staff and parents through the Staff Handbook or Parent Handbook. This information will be provided

to students by their classroom teacher during their first week of school. Throughout the year reminders will be provided at School Assemblies, Year level and Stage meetings and through articles in the School's newsletter from time to time.

- The Principal has the authority to suspend or expel a student as outlined in the Student Discipline and Behaviour Management Policy. This Policy is available on the COAST website. A brief outline of this Policy is provided to parents each year in the Parent Handbook.

### **OUR SCHOOL RULES ARE:**

- **WORK HARD**
- **BE KIND**
- **SHOW RESPECT**

### **THIS MEANS YOU SHOULD AIM TO:**

#### **1. DO YOUR BEST IN ALL THINGS**

Whether in the classroom, on the sports field or the stage, on an excursion or camp or out on the playground – try your hardest to be the best you can be.

*Colossians 3:23 "Whatever you do, work at it with all your heart, as working for the Lord, not for human masters".*

#### **2. LEARN ALL YOU CAN**

Make up your mind to pay attention to your work, join in school activities and develop your learning skills during your school years.

*Proverbs 23:12 "Pay attention to your teacher and learn all you can".*

#### **3. BE IN THE RIGHT PLACE AT THE RIGHT TIME**

Do your best to not be late for school. Don't miss school, without your parent's consent. When you are at school don't go out of bounds where it is not safe.

*James 4:17 "Whoever knows what is right to do and fails to do it, for him it is sin".*

#### **4. HAVE THE RIGHT ATTITUDE**

Always bring the right attitude to each lesson and playtime. In all you do be gracious and loving, showing Christian qualities.

*Philippians 2:5 "Your attitude should be the same as that of Christ Jesus."*

#### **5. LOVE AND SERVE OTHERS**

Because of our appreciation for the loving sacrifice of Christ we want to honour Him in all that we do. Loving and serving others is a way that we can demonstrate our love for God and our thanks to Him. Put the needs of others before your own needs.

*Philippians 2:7-8 Christ was humble. He obeyed God and even died on a cross.*

## 6. SPEAK THE TRUTH

Be honest in all situations. Don't ever make up lies about others. Tell the whole truth, not just a part of the truth.

*1 Peter 2:1 "Rid yourselves, then, of all evil; no more lying or hypocrisy or insulting language"*

## 7. RESPECT GOD

In all you do, seek to honour and obey God. The great commandment in Matthew 22:34-40 says: *"Love the Lord your God with all your heart, with all your soul and with all your mind."*

## 8. RESPECT THE STAFF

Follow their instructions, address them politely, and seek their help in learning.

*Titus 3:1 "Remind your people to submit to rulers and authorities, to obey them, are to do good in every way."*

## 9. RESPECT YOUR FELLOW PUPILS

Be helpful whenever you can. Seek to support and encourage each other. Don't behave in a way that stops your classmates from learning. Don't cause fights and don't do anything that might cause injury to yourself or others.

*1 Thessalonians 5:11 "Therefore encourage one another and build one another up, just as you are doing"*

## 10. RESPECT THE PROPERTY OF OTHERS AND OF THE SCHOOL

Don't steal or damage others' property and be sure to hand in lost property. Don't damage or deface School property.

*Exodus 20:15 "Do not steal"*

*Proverbs 21:3 "Do what is right and fair; that pleases the Lord more than bringing Him sacrifices"*

## 11. EARN THE COAST CHRISTIAN SCHOOL A GOOD NAME

Dress properly, behave well, respect visitors, play sports fairly, do your best in all school activities. You are a walking advertisement for our School.

*1 Timothy 4:12: "Do not let anyone look down on you because you are young; but be an example for the believers in your speech, your conduct, your love, faith and purity"*

# Acceptable Use Agreement

## What is expected at COAST?

COAST Christian School supports the right of all members of the school community to access safe and inclusive learning environments, including digital and online spaces. This Agreement outlines the School's roles and responsibilities in supporting safe digital learning, as well as the expected behaviours for our students when using digital or online spaces.

At our School we:

- Have programs in place to educate our students to be safe and responsible users of digital technologies;
- Educate our students about digital issues such as online privacy, intellectual property and copyright;
- Supervise and support students using digital technologies in the classroom;
- Use clear protocols and procedures to protect students working in online spaces. This includes reviewing the safety and appropriateness of online tools and communities and removing offensive content at earliest opportunity;
- Provide a filtered internet service to block inappropriate content. We acknowledge, however, that full protection from inappropriate content cannot be guaranteed;
- Use online sites and digital tools that support students' learning;
- Address issues or incidents that have the potential to impact on the wellbeing of our students;
- Refer suspected illegal online acts to the relevant Law Enforcement authority for investigation;
- Support parents and care-givers to understand safe and responsible use of digital technologies and the strategies that can be implemented at home. The following resource provides current information from The Children's eSafety Commission:
  - <https://www.esafety.gov.au/education-resources/iparent>

## Safe, Responsible Behaviour....**WORK HARD; BE KIND; SHOW RESPECT**

When I use digital technologies I **communicate respectfully** by:

- always thinking and checking that what I write or post is polite and respectful
- being kind to my friends and classmates and thinking about how the things I do or say online might make them feel (*ask students to reflect on how they would feel.*)
- not sending mean or bullying messages or forwarding them to other people.
- creating and presenting my own work, and if I copy something from online, letting my audience know by sharing the website link to acknowledge the creator.

When I use digital technologies I **protect personal information** by being aware that my full name, photo, birthday, address and phone number is personal information and is not to be shared online. This means I:

- protect my friends' information in the same way
- protect my passwords and don't share them with anyone except my parent
- only ever join spaces with my parents or teacher's guidance and permission
- never answer questions online that ask for my personal information
- know not to post three or more pieces of identifiable information about myself.

When I use digital technologies I **respect myself and others** by thinking about what I share online. This means I:

- stop to think about what I post or share online
- use spaces or sites that are appropriate, and if I am not sure I ask a trusted adult for help
- protect my friends' full names, birthdays, school names, addresses and phone numbers because this is their personal information
- speak to a trusted adult if I see something that makes me feel upset or if I need help
- speak to a trusted adult if someone is unkind to me or if I know someone else is upset or scared
- don't deliberately search for something rude or violent
- turn off or close the screen if I see something I don't like and tell a trusted adult
- am careful with the equipment I use.

At school we/I have:

- discussed ways to be a safe, responsible and ethical user of digital technologies.
- presented my ideas around the ways that I can be a smart, safe, responsible and ethical user of digital technologies.

I will use this knowledge at school and everywhere I use digital technologies.

# Acceptable Use Agreement

## My ideas on safe and responsible behaviour

When I use digital technologies I **communicate respectfully**. This means I:

(write or draw...)

When I use digital technologies I **protect personal information**. This means I:

(write or draw...)

When I use digital technologies I **respect myself and others**. This means I:

(write or draw...)



# Acceptable Use Agreement

## Student Agreement/licence

\_\_\_\_\_ (principal or teacher)

**acknowledges the commitment of**

\_\_\_\_\_ (student)

**to being a polite, safe, responsible and ethical user of digital technologies.**

As a student I continue to learn to use digital technologies safely and responsibly.  
I will ask a trusted adult for help whenever I am unsure or feel unsafe.

\_\_\_\_\_ Student's signature

\_\_\_\_\_ Parent's signature

\_\_\_\_\_ Teacher/Principal's signature

\_\_\_\_\_ Date

